

Central Coalfields Limited
Office of the Colliery Manager, Kabribad mine
P.O. Beniadih, Dist: Giridih, JHARKHAND 815 311

Ref. No.: -mgr/kab/2025/960

Dated:- 11-12-2025


NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited from authorized and eligible vendors for supply/arrangement of materials and services required for the Celebration of **Annual Mine Safety Week – 2025** at Kabribad Mines, Giridih Area scheduled on 18/12/2025.

The quotation shall cover the following items/events :

S.No.	Description of Items	Quantity	Unit	Rate per unit	Amount (in Rs.)
1	Tent , chairs with cover & sound system	1	Nos	10000	10000
2	Prizes	40	Nos	182	7280
3	Diary ,pen	20	Nos	20	400
4	Badges	50	Nos	10	500
5	Bouquet	20	Nos	120	2400
6	Banner (5 ft *3 ft)	2	Nos	300	600
7	Notepad	10	Nos	10	100
8	VIP File	20	Nos	150	3000
9	Refreshments (Snacks Packet + water+ tea)	200	Nos	50	10000
10	Lunch	100	Nos	250	25000
Total					59280.00
GST(@18%)					10670.40
Grand Total (Inc. GST)					69950.40
Earnest Money (EMD)					875.00

Note: Details specifications for above items are attached as Annexure A


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1. Quotations Details

Name of work – organizing the program “Annual safety week 2025” at kabribad Mine

Estimated Cost put to tender (including GST) : ₹ 69950.40 /-

Period of Work : 2 days from 17-12-2025 to 18-12-2025

Earnest Money: ₹ 875 (must be deposited in below mentioned account details).

Name of beneficiary and details	Name	CCL LTD GIRIDIH
	Area	Giridih
	Bank A/C no. of beneficiary	00000011578912010
	Customer ID/CIF no. of beneficiary	81294430614
	Department	Mining
Beneficiary's Bank, Branch and Address	Beneficiary's Bank	State Bank Of India
	Branch and Address	MAHLESHLUNDI (05779), GIRIDIH
	SFMS Code/ IFSC Code	SBIN0005779

Location of Work : Kabribad Opencast Mine and area in proximity, Beniadih, Giridih

Start Date collecting Quotation Document: 13.12.2025 from 10 AM

Last Date collecting Quotation Document : 15.12.2025 upto 2 PM

Start Date for Submission of Bids : 13.12.2025 from 10 am

Last Date for Submission of Bids: 15.12.2025 upto 2 pm

Date of Opening of Bids: 15.12.2025 at 2:30 pm

2. Important Details and Instructions: - I) Scaled filled up quotations in Single Part will be received in the prescribed quotation box placed in the Office of colliery Manager, Kabribad OC in the aforementioned time period along with the following documents:

- Copy of PAN Card duly attested (with signature and seal) by the bidding agency.
- The bidder is required to select his relevant Goods and Service Tax Status (one of the three) from the following and

Srl No.	Goods and Service Tax Status	Document Required to be Submitted	Tick (✓) any ONE of the three
1.	GST Registered Bidder under regular scheme	Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority of India duly attested (with signature and seal) by the bidding agency	
2.	GST Registered Bidder under composition scheme	Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority of India duly attested (with signature and seal) by the bidding agency.	
3.	GST Unregistered Bidder/Dealer	Document: A Certificate having UDIN from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder in compliance with the relevant GST rules of India. duly attested (with signature and seal) by the bidding agency.	

submit the required document(s): -

Envelope/ cover shall contain the following duly stamped and signed –

- PAN details
- Document to support GST status of bidder
- Valid Trade License, if required
- Power of Attorney, as applicable
- Bid document duly signed


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f) BOQ duly filled in

The envelope/ covers shall be sealed and submitted by the bidder. The envelope/ cover shall indicate the name of the work, name of the bidder along with the address, reference Tender Notice No., Contact Number and E-mail ID. The evaluation of quotations received shall be done in line with evaluation done in Single cover system. The evaluation will be done based on the documents submitted by the bidder along with his bid and no clarification shall be sought from bidders.

III) It is the responsibility of the bidder to ensure that the bid is received in the office of the Colliery Manager, Kabribad OC within the deadline for bid submission. The sealed quotations will be opened on the scheduled date in the presence of the bidders or their authorized representatives who choose to be present.


IV) Bids determined to be substantially responsive will be checked by the employer for any arithmetical errors. Errors will be corrected by the employer as follows: a. In case of discrepancy in rates between description in words and figures, the rate which corresponds to the amount worked out by the contractor shall be taken as correct. b. In case of discrepancy in amount quoted by the contractor due to calculation mistakes of the unit rates and quantity, the unit rate shall be regarded as firm and amount corrected.

When the amount of an item is not worked out by the contractor or if it does not correspond with the rates written either in figures or words, then the rates quoted by the contractor in words shall be taken as correct. d. Discrepancy in totalling or carry forward in the amount quoted by the contractor shall be corrected.

V) After checking for calculation errors, the documents submitted by L-1 bidder as enlisted in the NIQ will be put up to the Tender Committee. The tender Committee will examine the documents. In case the L-1 bidder submits requisite documents as per NIQ, then the bidder will be considered eligible for award of Contract.

In case the L1 bidder is technically eligible but rejection is due to high rate quoted by him/her then the quotation notice shall be cancelled and reinvited. It is responsibility of Bidders to submit legible/clearly readable scanned copy of all the required documents. If L1 bidder backs out (i.e. Techno commercially established L1 bidder), the EMD will be forfeited and the bidder will be debarred for

minimum one (1) year from participating in tenders in CIL/Subsidiary. VI) The price bid must be carefully filled in by the bidder. All duties, taxes (excluding Goods and Services Tax (GST) & GST Compensation Cess (if applicable) only) and other levies, royalty, building and construction workers cess (as applicable in States) payable by the bidder/Contractor under the Contract, or for any other cause as applicable on the last date of submission of Bid, shall be included in the rates, prices and the total Bid Price submitted by the Bidder. The Rates must be quoted against each item in words as well as figures. Any kind of cutting and overwriting should be avoided. In case of any discrepancy in the Quoted Rate in Words and in Figures, the one mentioned in Words shall be considered as final. Hence, bidders must fill in the Price Bid very carefully. The Price Bid should also contain Name of Agency, Address, Signature and Seal of the Agency failing which the Price Bid will be considered invalid. The L-1 will be decided based on "COST TO COMPANY" Applicable GST, if any, either payable by bidder or by company under reverse charge mechanism shall be applicable. All investments, operating expenses, incidentals, overheads, leads, lifts, carriages, tools and plants etc. as may be attendant upon execution and completion of works shall also be included in the rates, prices and total Bid price submitted by the bidder. However, such duties, taxes, levies etc. which is notified after the last date of submission of Bid and/or any increase over the rate existing on the last date of submission of Bid shall be reimbursed by the company on production of documentary evidence in support of payment actually made to the concerned authorities. Similarly, if there is any decrease in such duties, taxes and levies the same shall become recoverable from the contractor. The details of such duties, taxes and other levies along with rates shall be declared by the bidder. The item wise rate quoted by bidder shall be inclusive of all taxes, duties & levies but excluding GST & GST Compensation Cess, if applicable. The payment of GST and GST Compensation Cess by service availer (i.e. CIL/Subsidiary) to bidder/contractor (if GST payable by bidder/contractor) would be made only on the latter submitting a Bill/invoice in accordance with the provision of relevant GST Act and the rules made there under and after online filing of valid return on GST portal. Payment of GST & GST Compensation Cess is responsibility of the service provider/contractor. However, in case bidder/contractor is GST unregistered bidder/dealer or GST registered under composition scheme in compliance with GST rules, the bidder/dealer shall not


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charge any GST and/or GST Compensation Cess on the bill/invoice. In case of unregistered dealer/bidder, GST, if applicable will be deposited by CIL/Subsidiary directly to concerned authorities in terms with GST provisions. Input tax credit is to be availed by CIL/Subsidiary as per rule.

If CIL/Subsidiary fails to claim Input Tax Credit(ITC) on eligible Inputs, input services and Capital Goods or the ITC claimed is disallowed due to failure on the part of supplier/vendor of goods and services in incorporating the tax invoice issued to CIL/Subsidiary in its relevant returns under GST, payment of CGST & SGST or IGST, GST (Compensation to State) Cess shown in tax invoice to the tax authorities, issue of proper tax invoice or any other reason whatsoever, the applicable taxes & cess paid based on such Tax invoice shall be recovered from the current bills or any other dues of the supplier/vendor along with interest and penalty, if any. Note: During the execution of the contract if the GST status of the bidder changes, then the payment of GST, if any, to the contractor will be made as per the GST status declared by the bidder during tender stage based on which cost to company has been ascertained or at actuals, whichever is lower.

Note: BoQ and Format of Bank Mandate to be attached.


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Safety Officer
Kabribad OC Mine

Copy to:

1. The General manager , Giridih area
2. Tender committees
3. Manager (HR)
4. Notice Board

Specification of Items are as follows:

1. Tent, Chairs with Cover & Sound System (1 Set)

- Complete pandal/tent setup (size- 20m*15 m)
 - Stage arrangement
 - Plastic Chairs with clean covers- 100 nos.
 - Sound system with 2 speakers, 1 mic, amplifier
 - Installation & dismantling included
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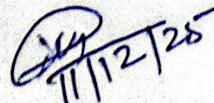
2. Prizes for safe workers (40 Nos)

- Gift items for competitions - Steel bottle
 - **Capacity:** 750 ml – 1000 ml (standard carrying size)
 - **Material:**
 - Stainless Steel (Food Grade, Rust-proof)
 - Non-toxic and safe for repeated daily use
 - **Design & Build:**
 - Leak-proof, spill-proof cap
 - Easy to carry, lightweight, and durable
 - Ergonomic design for comfortable grip
 - Wide mouth for easy cleaning and filling
 - **Features:**
 - Double-wall insulation (if steel) to keep beverages hot/cold for extended hours
 - Strong and unbreakable
 - Suitable for office, travel, and outdoor use
 - **Color & Finish:**
 - Assorted colors/finishes (matte/shine as available)
 - Clearly marked with capacity details
 - **Warranty:** Minimum 1 year (manufacturer's warranty against manufacturing defects)
 - **Packaging:** Supplied in standard retail packing box
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3. Diary & Pen (20 Sets)

Diary

1. Perfect for office, travel, home, meeting use etc. Keep stuff organized and secure. Leather document chain file and folder. Can be used for keeping up to 24 documents, certificates.

A handwritten signature in blue ink is written over the date '11/12/25'.

2. The inside pockets neatly organize for personal accessories (e.g. credit / business cards, writing notepad, envelopes, letter, correction pens, coins, receipts, desk pads, filing work note, workspace planner, driver's license, visa papers, mailers etc)
3. Colour: Dark Brown/ Black.
4. Sheet Size: A4.
5. Material : Faux Leather/ Leather.

PEN:

- Ink type: water based Ink
- Colour of Ink: Blue or black
- Line width/Tip sizes : 0.5 mm to 1 mm
- The refill shall write a continuous line of (Minimum) : 750 Meters
- Pen Barrel made of : Metal with suitable corrosion resistant finish.
- Material of Tube (Ink Container): Metal
- Packing of Pen : Paper poly pouch
- Light water based Ink Blue 0.75 mm 750 Meters

4. Badges (50 Nos)

- Type of Badge: Event Badge with writing or marking as **as per instruction of the Engineer in charge**
- Shape : Circular / Custom Shape
- Material: Cotton/ Polyester, 2 to 3 layers
- Finish : Smooth /Antique
- Design/Pattern Die-Striking
- Colour : Blue /Red/ yellow/ Multicolour/ combination of colours
- Attachment Mechanism: Pins (Pins also to be provided by the Supplier)
- DIMENSIONS
- Thickness 0.5 mm to 1 mm Diameter (In mm): 30
- Length (In mm) ≥ 40 to ≤ 55
- Width (In mm) > 40 to ≤ 50 Weight (In gm) 5 gram to 10 gram Type of Packaging Poly bags.

5. Flower Bouquet (20 Nos)

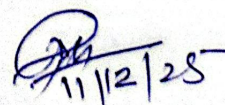
1. Material:

- Fresh seasonal flowers (roses, lilies, carnations, or available local flowers)
- Flowers should be fully bloomed, fresh, and free from damage or wilting
- Fresh green foliage/leaves to complement the bouquet

2. Size & Arrangement:

- Standard bouquet size: 25–30 cm in diameter
- Flowers arranged in an aesthetically pleasing manner
- Uniform and balanced appearance

3. Wrapping & Presentation:


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- Wrapped in decorative paper, jute, or cellophane sheet
 - Ribbon/tie to hold the bouquet securely
 - Free from dust, insects, or any external damage
4. **Freshness & Quality:**
- Flowers must be freshly prepared on the day of delivery
 - Free from unpleasant odor or signs of dryness
5. **Packaging & Delivery:**
- Delivered in protective covering to avoid damage during transport

Bouquet ready for gifting or decoration upon delivery

6. Banner (5 ft × 3 ft) – 2 Nos

- **Size:** 8 ft. × 5 ft.
 - **Material:** Flex (minimum 300 GSM, durable quality).
 - **Printing:**
 - Multicolour digital printing, high resolution.
 - Weather-proof and fade-resistant inks for outdoor use.
 - Clear visibility of text, logos, and images from a distance.
 - **Finishing:**
 - Edges properly hemmed/heat-sealed.
 - Metal eyelets on corners and sides for firm fixing.
 - Number of eyelets:4
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7. Notepad (10 Nos)

Dimension of Paper (Length X width) (mm X mm)	330 X 210 or more
Dimension of Cover (Length X Width) (mm X mm)	340 X 220 or more

8. VIP File (20 Nos)

- **Executive hardboard file (A4 size)**
 - **Premium leather-finish / rexine-finish cover**
 - **Sturdy binding** with smooth opening and closing
 - **Inner pockets** on both sides for holding documents
 - **Transparent PVC document protector sheets (10–20 nos.)**
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9. Refreshments (200 Nos)

Each Refreshment Pack Includes:

- Snacks:
 - Kachori – 1 piece
 - Namkeen mixture – 1 packet
 - Seasonal fruits-
 - Sweet (gulab jamun)- 1 piece
 - Tea: Hot tea in disposable cup
 - Water: 500 ml sealed water bottle- 2 nos
-

10. Lunch (100 Plates) with starter

Starter items

Veg items- panner pakora

-veg pakora

- Baby corn

Non veg items – Fish fry – 2 piece per head

-Chicken pakora

Veg Items:

- Plain Rice
- Roti
- Dal Fry
- Mix Veg (Seasonal Vegetable)
- Paneer Butter Masala
- Salad (Cucumber, Onion, Tomato, carrot, beetroot)
- Pickle & Papad

Non-Veg Item (Chicken):

- Chicken Masala -250 gm per head

Sweet Dish:


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- Rasgulla – 2 piece per head

Others:

Drinking water arrangement

- Conforming to Indian standard IS 14543:Latest
- ISI Marked to Indian standard IS 14543:Latest
- Packing Size: 1000 ml
- Bottle Type: PBT /PET
- Shelf life (safe for drinking) (Months): 6

Note:Above Estimation/specification are tentative and may vary during execution as per instruction of Engineer in-charge.Safety officer , Kabribad oc will be engineer incharge for this work.


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